



Ojai Valley Neighborhood for Learning (OVNfL)
Regular Board Meeting Minutes
March 8, 2017

**CALL TO
ORDER**

The regular meeting of the OVNfL Board was held in the Ojai Unified School District Board Room at 414 E. Ojai Avenue, Ojai, California on March 8, 2017. Ed Guereña, OVNfL Chair Person, called the meeting to order at 12:08 P.M.

Present: Board Members – Ed Guereña,
Deborah Da More, Belinda Chambers and Andrew
Cantwell

Director- Alisha Hicks

Absent: Board Members – Julie Albright

ROLL CALL

Sign-in sheet in lieu of roll call.

**ACCEPTANCE
OF MINUTES**

Acceptance of February 8, 2017 Minutes
*Ms. Da More motioned, Ms. Chambers 2nd and Mr .Cantwell abstained
(Board Vote 3-0)*

**INFORMATION/
DISCUSSION
ITEMS**

a) Continuous Quality Improvement Plan

Ms. Hicks began the discussion explaining the new initiative of First 5 Ventura County is to help train Program Directors on the use of quality improvement plans. She noted that each Program Director was able to decide what was important to their NfL to work on. Ms. Hicks stated that the only way to work on programing is to make sure first that data was being collected accurately. She noted that there had been major issues with the Parent and Child Together Classes (PACT) getting completed intakes from families as well as families not filling out sign in sheets properly so they could be included in class participation. Ms. Hicks explained that the goal will be to get the PACT teachers to meet 90% accuracy on completion of forms on first visit with families. She noted that Ojai had 83% accuracy at this time and Oak View had data missing to be able to get an accurate percentage of total data. Ms. Hicks mentioned this will be continual process as adjustments will take place as seen fit.

b) Upcoming Events

Ms. Hicks stated that the OVNfL will not be attending Earthplay this year due to the event being canceled. The community event has been expanded from one day to many and a booth would not be needed due to the nature of these events. Ms, Hicks also noted the Ojai Valley Family Festival is coming along. There has been several performance scheduled as well and many of the booths already registered to participate. Ms. Hicks also mentioned that the Annual Dino Dig and the Annual Meadow Scavenger hunt are also scheduled to happen in the next two months. Ms. Hicks then conferred with Mr. Guereña that the T-shirt painting event will be occurring again this year most likely in May.

c) Change in Contract Agent

Ms. Hicks then discussed that Contract Agent, Andrew Cantwell, was stepping down from his role in the Ojai Valley Neighborhood for Learning due to his new position with the Ojai Unified School District. Mr. Cantwell stated that he and Ms. Hicks is suggesting to the Board that Ms. Patty Hurtado would be the best suited new Contract Agent due to her experience working on the OVNfL invoicing. She also would be asset to the Board with her financial knowledge and her understanding of Educational Code. Ms. Hicks also noted that the Board would be able to vote in Ms. Hurtado as new board member during the March board meeting according to the OVNfL by-laws.

**ACTION
ITEMS**

None

**BOARD
MEMBER
COMMENTS**

Mr. Guereña acknowledged Mr. Cantwell's leaving the Ojai Valley Neighborhood for Learning Board as Contract Agent. He congratulated Mr. Cantwell on his new position within the Ojai Unified School District and thanked him for his service to the Ojai Valley and to his "Village". Ms. Chambers and Ms. DaMore also thanked Mr. Cantwell for his previous and continued service to the children of the Ojai Valley.

**PUBLIC
COMMENTS**

None

**NEXT
MEETING**

April 12, 2017

ADJOURNMENT

The meeting was adjourned at 12:43 P.M.

Ms. Chambers motioned and Ms. DaMore 2nd (Board Vote 4-0)